
US Department of Education



FAFSA on the Web Redesign Use Case Specification: Federal School Code Search within Application

Version 4.2

FAFSA on the Web Redesign	Version: 4.2
Use Case Specification: Federal School Code Search within Application	Date: 3/5/01

Revision History

Date	Version	Description	Author
11/8/00	1.0	Federal School Code Search Standalone	Modernization Partner
11/16/00	2.0	Added Error Trapping	Modernization Partner (Larry Bach)
11/17/00	3.0	Added Diagram Checked file names – complete /Sandy Edited Business Rules /Nina Renumbered Flow Elaborated Description /Sampson Edited Post Conditions /Sandy Added NCS comments: assumption	Modernization Partner (Jenny Connelly)
12/8/00	3.3	Added Business Rules Added Assumptions Added Alternate Flows Move Navigation links from Business Rules section to Navigation Links section (Nina 12/20/00)	Modernization Partner (Jenny Connelly & Nan Li)
1/23/01	4.0	Added city field. Added Alternate flow for Verify.	Modernization Partner (Jenny Connelly & Nan Li)
1/30/01	4.1	Imbedded Basic Flow Wireframes Added Alternate Flow Diagram	Modernization Partner (Jenny Connelly & Nan Li)
3/5/01	4.2	Added Federal to School Code Search Replaced TC with VC in Business Rules section Added Housing Plan instructions to wireframes Updated wireframes	Modernization Partner (Jenny Connelly & Nan Li)

FAFSA on the Web Redesign	Version: 4.2
Use Case Specification: Federal School Code Search within Application	Date: 3/5/01

Table of Contents

1. Use Case Name: Federal School Code Search within Application	4
2. Actors	4
3. Assumptions	4
4. Pre-Conditions	4
5. Post-Conditions	4
6. Diagram	5
7. Alternate Flow Diagram	5
8. Flow of Events	6
9. Business Rules	35
10. Navigation Links	35
11. Referenced Use Cases	36

FAFSA on the Web Redesign	Version: 4.2
Use Case Specification: Federal School Code Search within Application	Date: 3/5/01

Use Case Specification: Federal School Code Search within Application

1. Use Case Name: Federal School Code Search within Application

1.1 Brief Description

This use case describes how an Applicant completes the Federal School Code Search within the Application. You can use the Federal School Code Search to **Search** for a Federal School Code, if you do not know the code for a school.

1.2 Note

- Navigation to get page-specific help messages is not documented in this use case. Please refer to “**FAFSA_WEB_Help.doc**” for more information.
- Description of concept, data, variables and database interactions is defined in “**FAFSA_WEB_Glossary.doc.**”
- Edit error process (validation and error display) is defined in “**FAFSA_WEB_Edit_Error.doc.**”

2. Actors

#	Actor Name	Actor Type
1	Applicant	Primary

3. Assumptions

#	Assumptions
1	Applicant enters valid keyword or school name.
2	Applicant selects SEARCH .
3	System returns a list of school code and school name.
4	Applicant marks the schools that he/she wants to submit to.
5	Applicant selects SUBMIT CHECKED SCHOOL CODES .
6	Applicant is satisfied with the selection.

4. Pre-Conditions

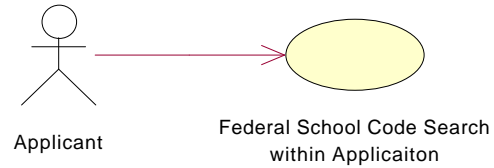
#	Pre-Conditions	Wireframe
1	Applicant begins at the home page	home.htm
2	Applicant selects: COMPLETING A FAFSA	Complete001.htm
3	Applicant selects: FIRST TIME FAFSA ON THE WEB	Complete013.htm
3	Applicant chooses to complete Option 1: I Do Not Know the Federal School Codes I Wish To Add	app\FillOutApp\filloutapp_step6a.htm

5. Post-Conditions

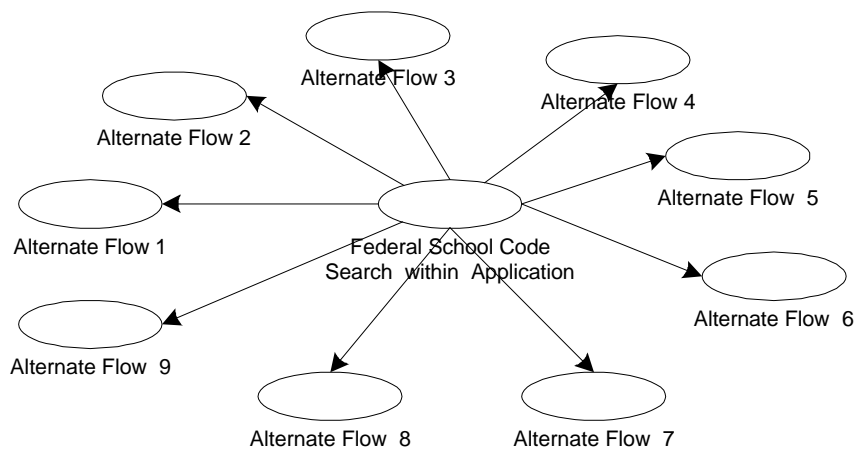
#	Post-Conditions	Wireframe
1	None	

FAFSA on the Web Redesign	Version: 4.2
Use Case Specification: Federal School Code Search within Application	Date: 3/5/01

6. Diagram



7. Alternate Flow Diagram



FAFSA on the Web Redesign	Version: 4.2
Use Case Specification: Federal School Code Search within Application	Date: 3/5/01

8. Flow of Events

7.1 Basic Flow

Basic Flow				
#		Events	Data Elements	Wireframe
1.1	→	This use case begins when the Applicant chooses to complete Option 1: I Do Not Know the Federal School Codes I Wish To Add in the Federal School Code Search page		app\FillOutApp\filloutapp_step6a.htm
2	→	Applicant enters data to: Enter Keywords or School Name	=> [szCOLNAME]	
3	⇒	Applicant enters data to: City	⇒ [szCITYNAME]	
4	→	Applicant selects from dropdown list: State	State Dropdown list => [szSTNAME]	
	→	SEARCH		
		PREVIOUS If Dependent Student		Continue at app\FillOutApp\filloutapp_step5a_x.htm
	→	If Independent Student		Continue at app\FillOutApp\filloutapp_step5a.htm

FAFSA on the Web Redesign	Version: 4.2
Use Case Specification: Federal School Code Search within Application	Date: 3/5/01

app\FillOutApp\filloutapp_step6a.htm

[Contact Us](#) [Help](#) [FAFSA FAQs](#) [Online Help Chat](#)

[FAFSA on the Web logo](#)
[Home](#)

2001 - 2002 FAFSA on the Web

[FAFSA on the Web Intro](#)

FAFSA Steps:

1 [Info About You](#)

2 [Your Finances](#)

3 [Your Student Status](#)

4 [Your Parents' Info](#)

5 [Your Household Info](#)

6 Schools to Receive Results

7 Provide Preparer Info

8 Review Completed FAFSA

9 Signatures

10 Submit Your FAFSA

Step 6: List Schools You Want to Receive Your Results

Step 6, you can list up to six colleges that you would like to receive your 2001-2002 application information (if you are applying to more than six colleges, [please select this link to find out what to do](#)). This information also includes the housing plans you have for attending these colleges. You can add or remove any college codes you wish.

Before you begin Step 6, make sure you have...

- The names and addresses of the college(s) that you would like to receive your 2001-2002 FAFSA results

If you have these, you are ready to begin Step 6. Please answer the following questions:

[Need help with this page?](#)

86-97. Please tell us which schools should receive your information.

Note: You must have at least one Federal School Code entered on your FAFSA application; you may enter up to six schools you wish your information to be sent to.

OPTION 1: I DO NOT KNOW THE FEDERAL SCHOOL CODES I WISH TO ADD

Use this search if you do not know the Federal School code for the school(s) you wish to enter. Enter keyword and state:

Enter Keywords or School Name:

The keywords must:

- Have at least three (3) characters.
- Use only letters (A-Z), periods (.), dashes (-), or apostrophes (').

FAFSA on the Web Redesign	Version: 4.2
Use Case Specification: Federal School Code Search within Application	Date: 3/5/01

86-97. Please tell us which schools should receive your information.

Note: You must have at least one Federal School Code entered on your FAFSA application; you may enter up to six schools you wish your information to be sent to.

OPTION 1: I DO NOT KNOW THE FEDERAL SCHOOL CODES I WISH TO ADD

Use this search if you do not know the Federal School code for the school(s) you wish to enter. Enter keyword and state:

Enter Keywords or School Name:

The keywords must:

- Have at least three (3) characters.
- Use only letters (A-Z), periods (.), dashes (-), or apostrophes (').

City:

State:

[Search, if match found](#)

[Search If match not found](#)

OPTION 2: I KNOW THE FEDERAL SCHOOL CODES I WISH TO ADD

Use this option to verify school codes you already know. If you know the federal school codes, then enter school code numbers to verify these are the schools you wish to enter (you may enter up to 6 federal code codes to verify):

Enter Federal School Code(s):

You may enter up to 6 school codes

Valid values are: 000000-099999. The first position must be 0 (zero), B, E, or G.

--	--	--	--	--	--

[verify](#)

Previous_

[Previous, if "independent" student](#)

[Previous, if "dependent" student](#)

[Need help with this page?](#)

FAFSA on the Web Redesign	Version: 4.2
Use Case Specification: Federal School Code Search within Application	Date: 3/5/01

	<div>Save for Later</div> Save for Later	<div>View FAFSA Summary</div> View FAFSA Summary	<div>Exit</div> Exit
--	--	--	--------------------------------------

Notes about this screen:

- User can insert school code, school and state manually in to the fields above, but this must be validated on submit of this page otherwise, user can use the the FSC worksheet to open in window, values received in this worksheet will be populated into answer field for Questions 86-97.
- See NCS Spec Doc 12-611 for federal school code requirements.

URL Listing:

FAFSA on the Web logo: app/FillOutApp/exit_app.htm
Contact Us: app/FillOutApp/exit_app.htm
Help: app/FillOutApp/exit_app.htm
FAFSA FAQs: app/FillOutApp/exit_app.htm
FAFSA on the Web Intro: app/FillOutApp/filloutapp_intro.htm
Info About You: app/FillOutApp/filloutapp_step1a.htm
Your Finances: app/FillOutApp/filloutapp_step2a.htm
Your Student Status: app/FillOutApp/filloutapp_step3a.htm
Your Parents' Info: app/FillOutApp/filloutapp_step4a.htm
Your Household Info: app/FillOutApp/filloutapp_step5a.htm
Need help with this page?: app/page_help/chelp_s6.htm
Search, if match found: app/FillOutApp/filloutapp_step6b.htm
Search If match not found: app/FillOutApp/filloutapp_step6c.htm
verify: app/FillOutApp/filloutapp_step6f.htm
Save for Later: app/FillOutApp/save_app.htm
View FAFSA Summary: app/Shared_Pages/FAFSA_summary.htm
Exit: app/FillOutApp/exit_app.htm

Image Files:

TBD

FAFSA on the Web Redesign	Version: 4.2
Use Case Specification: Federal School Code Search within Application	Date: 3/5/01

Basic Flow, continued				
#		Events	Data Elements	Wireframe
5.1	←	System displays web page: Federal School Codes	<p>[n]: number of school names that match the search criteria.</p> <p>List of school code and school name pairs that match the search key words</p>	app\FillOutApp\filloutapp_step6b.htm
6	→	Applicant checks appropriate boxes to: Add to my List		
7	→	Applicant selects from dropdown list: Housing Plans	Housing Plans Dropdown list	
8.1	→	Applicant chooses SUBMIT CHECKED SCHOOLS	<p>Corresponding school code => [szINSTCODE1], [szINSTCODE2], [szINSTCODE3], [szINSTCODE4], [szINSTCODE5], [szINSTCODE6];</p> <p>And corresponding housing code => [szHSECODE1], [szHSECODE2], [szHSECODE3], [szHSECODE4], [szHSECODE5], [szHSECODE6].</p>	

FAFSA on the Web Redesign	Version: 4.2
Use Case Specification: Federal School Code Search within Application	Date: 3/5/01

app\FillOutApp\filloutapp_step6b.htm

[Contact Us](#) [Help](#) [FAFSA FAQs](#) [Online Help Chat](#)

[FAFSA on the Web logo Home](#)

2001 - 2002 FAFSA on the Web

[FAFSA on the Web Intro](#)

FAFSA Steps:

1 [Info About You](#)

2 [Your Finances](#)

3 [Your Student Status](#)

4 [Your Parents' Info](#)

5 [Your Household Info](#)

6 Schools to Receive Results

7 Provide Preparer Info

8 Review Completed FAFSA

9 Signatures

10 Submit Your FAFSA

Step 6: List Schools You Want to Receive Your Results

[Need help with this page?](#)

86-97. Federal School Codes

Note: You must have at least one Federal School Code entered on your FAFSA application; you may enter up to six schools you wish your information to be sent to.

Results for Keyword/School Search : "Maryland"

Found **n** matches:

Please select your Housing Plan from the dropdown list.

Add to my List	Federal School Code	School Name	Housing Plan
<input checked="" type="checkbox"/>	012095	ST MARY'S COLLEGE OF MARYLAND	Select ▼
<input type="checkbox"/>	002103	UNIV OF MARYLAND AT COLLEGE PARK	Select ▼
<input type="checkbox"/>	011644	UNIV OF MARYLAND UNIVERSITY COLLEGE	Select ▼
<input type="checkbox"/>	002105	UNIV OF MARYLAND-BALTIMORE COUNTY	Select ▼
<input type="checkbox"/>	002106	UNIVERSITY MARYLAND EASTERN SHORE	Select ▼

[Submit Checked Schools](#)

86-97. Federal School Codes

Note: You must have at least one Federal School Code entered on your FAFSA application; you may enter up to six schools you wish your information to be sent to.

Results for Keyword/School Search : "Maryland"

Found **n** matches:

Please select your Housing Plan from the dropdown list.

Add to my List	Federal School Code	School Name	Housing Plan
<input checked="" type="checkbox"/>	012095	ST MARY'S COLLEGE OF MARYLAND	Select ▼
<input type="checkbox"/>	002103	UNIV OF MARYLAND AT COLLEGE PARK	Select ▼
<input type="checkbox"/>	011644	UNIV OF MARYLAND UNIVERSITY COLLEGE	Select ▼
<input type="checkbox"/>	002105	UNIV OF MARYLAND-BALTIMORE COUNTY	Select ▼
<input type="checkbox"/>	002106	UNIVERSITY MARYLAND EASTERN SHORE	Select ▼

[Submit Checked Schools](#)

[Submit Checked Schools](#)

OR:

Save Checked Schools and Search Again

Enter Keywords or School Name:

The keywords must:

- Have at least three (3) characters.
- Use only letters (A-Z), periods (.), dashes (-), or apostrophes (').

City:

State:

Select ▼

[Search, if match found](#)
[Search If match not found](#)

FAFSA on the Web Redesign	Version: 4.2
Use Case Specification: Federal School Code Search within Application	Date: 3/5/01

	Need help with this page?
	<div style="display: flex; justify-content: space-around; align-items: center;"> <div style="border: 1px solid black; padding: 5px; text-align: center;"> Save for Later Save for Later </div> <div style="border: 1px solid black; padding: 5px; text-align: center;"> View FAFSA Summary View FAFSA Summary </div> <div style="border: 1px solid black; padding: 5px; text-align: center;"> Exit Exit </div> </div>

Notes about this screen:

- User can insert school code, school and state manually in to the fields above, but this must be validated on submit of this page otherwise, user can use the the FSC worksheet to open in window, values received in this worksheet will be populated into answer field for Questions 86-97.
- See NCS Spec Doc 12-611 for federal school code requirements.

URL Listing:

FAFSA on the Web logo: app/FillOutApp/exit_app.htm
Contact us: app/FillOutApp/exit_app.htm
Help: app/FillOutApp/exit_app.htm
FAFSA FAQs: app/FillOutApp/exit_app.htm
FAFSA on the Web Intro: app/FillOutApp/filloutapp_intro.htm
Info About You: app/FillOutApp/filloutapp_step1a.htm
Your Finances: app/FillOutApp/filloutapp_step2a.htm
Your Student Status: app/FillOutApp/filloutapp_step3a.htm
Your Parents' Info: app/FillOutApp/filloutapp_step4a.htm
Your Household Info: app/FillOutApp/filloutapp_step5a.htm
Need help with this page?: app/page_help/chelp_s6.htm
Submit Checked Schools: app/FillOutApp/filloutapp_step6h.htm
Search, if match found: app/FillOutApp/filloutapp_step6d.htm
Search If match not found: app/FillOutApp/filloutapp_step6e.htm
Save for Later: app/FillOutApp/save_app.htm
View FAFSA Summary: app/Shared_Pages/FAFSA_summary.htm
Exit: app/FillOutApp/exit_app.htm

Image Files:

TBD

FAFSA on the Web Redesign	Version: 4.2
Use Case Specification: Federal School Code Search within Application	Date: 3/5/01

Basic Flow, continued				
#		Events	Data Elements	Wireframe
9	←	System displays web page: School Codes	[szINSTCODE1], [szINSTCODE2], [szINSTCODE3], [szINSTCODE4], [szINSTCODE5], [szINSTCODE6], [szHSECODE1], [szHSECODE2], [szHSECODE3], [szHSECODE4], [szHSECODE5], [szHSECODE6]. List of school code, school name, and housing plans that have been selected by the applicant. If the applicant selects fewer than 6 schools, display “not selected” for all three fields for missing schools. It’s display only.	app\FillOutApp\filloutapp_step6h.htm
10.1	→	Use case ends.		
	→	BEGIN STEP 7: PROVIDE PREPARER INFO		app\FillOutApp\filloutapp_step7a.htm
	→	PREVIOUS		app\FillOutApp\filloutapp_step6a.htm

app\FillOutApp\filloutapp_step6h.htm

[Contact Us](#) [Help](#) [FAFSA FAQs](#) [Online Help Chat](#)

[FAFSA on the Web logo](#)
[Home](#)

2001 - 2002 FAFSA on the Web

[FAFSA on the Web Intro](#)

FAFSA Steps:

1 [Info About You](#)

2 [Your Finances](#)

3 [Your Student Status](#)

4 [Your Parents' Info](#)

5 [Your Household Info](#)

6 Schools to Receive Results

7 Provide Preparer Info

8 Review Completed FAFSA

9 Signatures

10 Submit Your FAFSA

Step 6: List Schools You Want to Receive Your Results

[Need help with this page?](#)

86-97. The following schools will receive your information:

You must have at least one Federal School Code entered on your FAFSA application; you may enter up to six schools you wish your information to be sent to (if you are applying to more than six colleges, [please select this link to find out what to do](#)).

If you would like to delete one of the schools you have listed below, select the "Delete this school" button to the right of that school.

If you have less than 6 schools listed, you may add additional schools using the "Select School(s)" button to the right of the first unassigned row.

Federal School Code	Name of College	Housing Plan	
86. 111111	ST MARY'S COLLEGE OF MARYLAND	87. <input type="text" value="Off Campus"/>	<input type="button" value="Delete this school"/>
88. 000001	BEAVER COLLEGE	89. <input type="text" value="On Campus"/>	<input type="button" value="Delete this school"/>
90. 000002	LOYOLA COLLEGE	91. <input type="text" value="With Parents"/>	<input type="button" value="Delete this school"/>
92. Not selected	Not selected	93. Not selected	<input type="button" value="Select School(s)"/> Select School(s)
94. Not selected	Not selected	95. Not selected	
96. Not selected	Not selected	97. Not selected	

FAFSA on the Web Redesign	Version: 4.2
Use Case Specification: Federal School Code Search within Application	Date: 3/5/01

	Need help with this page?
	<div style="display: flex; justify-content: space-around; align-items: center;"> <div style="text-align: center;"> <div>Previous</div> Previous </div> <div style="text-align: center;"> <div>Begin Step 7: Provide Preparer Info</div> Begin Step 7: Provide Preparer Info </div> </div> <div style="display: flex; justify-content: space-around; align-items: center; margin-top: 10px;"> <div style="text-align: center;"> <div>Save for Later</div> Save for Later </div> <div style="text-align: center;"> <div>View FAFSA Summary</div> View FAFSA Summary </div> <div style="text-align: center;"> <div>Exit</div> Exit </div> </div>

Notes about this screen:

- User can insert school code, school and state manually in to the fields above, but this must be validated on submit of this page otherwise, user can use the the FSC worksheet to open in window, values received in this worksheet will be populated into answer field for Questions 86-97.
- See NCS Spec Doc 12-611 for federal school code requirements.

URL Listing:

FAFSA on the Web: app/FillOutApp/exit_app.htm
Contact Us: app/FillOutApp/exit_app.htm
Help: app/FillOutApp/exit_app.htm
FAFSA FAQs: app/FillOutApp/exit_app.htm
FAFSA on the Web Intro: app/FillOutApp/filloutapp_intro.htm
Info About You: app/FillOutApp/filloutapp_step1a.htm
Your Finances: app/FillOutApp/filloutapp_step2a.htm
Your Student Status: app/FillOutApp/filloutapp_step3a.htm
Your Parents' Info: app/FillOutApp/filloutapp_step4a.htm
Your Household Info: app/FillOutApp/filloutapp_step5a.htm
Need help with this page?: app/page_help/chelp_s6.htm
please select this link to find out what to do: app/FillOutApp/filloutapp_step6h.htm#
Select School(s): app/FillOutApp/filloutapp_step6a.htm
Previous, is "independent" student: app/FillOutApp/filloutapp_step5a.htm
Previous, if "dependent" student: app/FillOutApp/filloutapp_step5a_x.htm
Begin Step 7: Provide Preparer Info: app/FillOutApp/filloutapp_step7a.htm
Save for Later: app/FillOutApp/save_app.htm
View FAFSA Summary: app/Shared_Pages/FAFSA_summary.htm
Exit: app/FillOutApp/exit_app.htm

Image files:

TBD

FAFSA on the Web Redesign	Version: 4.2
Use Case Specification: Federal School Code Search within Application	Date: 3/5/01

Alternate Course 1

Title: Applicant chooses Option 2: I Already Know the Federal School Codes I Wish to Add.

Assumptions:

#	Assumptions
1	<u>Applicant chooses Option 2: I already know the federal school codes I wish to add.</u>

Alternate Flow					
#		Events	Data Elements	Wireframe	
1.2	→	<u>Applicant chooses Option 2: I already know the federal school codes I wish to add.</u>			
		<u>Continue at #2 in Federal School Code Verify within Use Case.</u>		Continue at app\FillOutApp\filloutapp_st ep6f.htm	

FAFSA on the Web Redesign	Version: 4.2
Use Case Specification: Federal School Code Search within Application	Date: 3/5/01

Alternate Course 2

Title: No school selected yet and keyword search returns no matches.

Assumptions:

#	Assumptions
1	Applicant enters valid keyword or school name.
2	Applicant selects SEARCH .
3	System returns no matches.

Alternate Flow				
#		Events	Data Elements	Wireframe
5.2	←	System displays web page: School Codes		app\FillOutApp\filloutapp_step6c.htm
	→	Continue at step #2		

FAFSA on the Web Redesign	Version: 4.2
Use Case Specification: Federal School Code Search within Application	Date: 3/5/01

app\FillOutApp\filloutapp_step6c.htm

[Contact Us](#) [Help](#) [FAFSA FAQs](#) [Online Help Chat](#)

[FAFSA on the
Web logo
Home](#)

2001 - 2002 FAFSA on the Web

[FAFSA on the Web
Intro](#)

FAFSA Steps:

1 [Info About You](#)

2 [Your Finances](#)

3 [Your Student
Status](#)

4 [Your Parents'
Info](#)

5 [Your Household
Info](#)

6 [Schools to
Receive Results](#)

7 [Provide Preparer
Info](#)

8 [Review Completed
FAFSA](#)

9 [Signatures](#)

10 [Submit Your
FAFSA](#)

Step 6: List Schools You Want to Receive Your Results

[Need help with this page?](#)

86-97. Federal School Codes

Note: You must have at least one Federal School Code entered on your FAFSA application; you may enter up to six schools you wish your information to be sent to.

Results for Keyword/School Search : "Maryland"

No matches found. Please try again:

Search Keyword and State

Enter Keywords or School Name:

The keywords must:

- Have at least three (3) characters.
- Use only letters (A-Z), periods (.), dashes (-), or apostrophes (').

City:

State:

Select

[Search, if match found](#)
[Search If match not found](#)

[Need help with this page?](#)

[Save for Later](#)

[Save for Later](#)

[View FAFSA Summary](#)

[View FAFSA Summary](#)

[Exit](#)

[Exit](#)

FAFSA on the Web Redesign	Version: 4.2
Use Case Specification: Federal School Code Search within Application	Date: 3/5/01

Notes about this screen:

- User can insert school code, school and state manually in to the fields above, but this must be validated on submit of this page otherwise, user can use the the FSC worksheet to open in window, values received in this worksheet will be populated into answer field for Questions 86-97.
- See NCS Spec Doc 12-611 for federal school code requirements.

URL Listing:

FAFSA on the Web logo: [app/FillOutApp/exit_app.htm](#)
 Contact us: [app/FillOutApp/exit_app.htm](#)
 Help: [app/FillOutApp/exit_app.htm](#)
 FAFSA FAQs: [app/FillOutApp/exit_app.htm](#)
 FAFSA on the Web Intro: [app/FillOutApp/filloutapp_intro.htm](#)
 Info About You: [app/FillOutApp/filloutapp_step1a.htm](#)
 Your Finances: [app/FillOutApp/filloutapp_step2a.htm](#)
 Your Student Status: [app/FillOutApp/filloutapp_step3a.htm](#)
 Your Parents' Info: [app/FillOutApp/filloutapp_step4a.htm](#)
 Your Household Info: [app/FillOutApp/filloutapp_step5a.htm](#)
 Need help with this page?: [app/page_help/chelp_s6.htm](#)
 Search, if match found: [app/FillOutApp/filloutapp_step6d.htm](#)
 Search If match not found: [app/FillOutApp/filloutapp_step6e.htm](#)
 Save for Later: [app/FillOutApp/save_app.htm](#)
 View FAFSA Summary: [app/Shared_Pages/FAFSA_summary.htm](#)
 Exit: [app/FillOutApp/exit_app.htm](#)

Image Files:

TBD

FAFSA on the Web Redesign	Version: 4.2
Use Case Specification: Federal School Code Search within Application	Date: 3/5/01

Alternate Course 3

Title: Applicant chooses to save checked schools and search again; Found more records and stop.

Assumptions:

#	Assumptions
1	Applicant enters valid keyword or school name.
2	Applicant selects SEARCH .
3	System returns valid school code.
4	Applicant chooses to save checked schools and search again.
5	Applicant enters valid keyword or school name to search again.
6	Applicant selects SEARCH .
7	System returns a list of school code and school name.
8	Applicant marks the schools that he/she wants to submit to.
9	Applicant selects SUBMIT CHECKED SCHOOL CODES .
10	Applicant is satisfied with the selection.

Alternate Flow				
#		Events	Data Elements	Wireframe
8.2	→	Applicant enters data to: Enter Keywords or School Name	=> [szCOLNAME]	
	→	Applicant selects from dropdown list: State	State Dropdown list => [szSTNAME]	
	→	SEARCH		
8.2.1	←	System displays web page: Federal School Codes	[n]: number of school names that match the search criteria. List of school code and school name pairs that match the search key words Also, list of school code, school name, and housing plan that have been previously selected. All these schools will be check-marked.	app\FillOutApp\filloutapp_step6d.htm
	→	Applicant checks appropriate boxes to: Add to my List		
	→	Applicant selects from dropdown list: Housing Plans	Housing Plans Dropdown list	
8.2.1.1	→	Applicant chooses SUBMIT CHECKED SCHOOLS	Corresponding school code => [szINSTCODE1], [szINSTCODE2], [szINSTCODE3], [szINSTCODE4], [szINSTCODE5], [szINSTCODE6]; And corresponding housing code => [szHSECODE1],	

FAFSA on the Web Redesign	Version: 4.2
Use Case Specification: Federal School Code Search within Application	Date: 3/5/01

			[szHSECODE2], [szHSECODE3], [szHSECODE4], [szHSECODE5], [szHSECODE6].	
		Continues at Step #9.		

FAFSA on the Web Redesign	Version: 4.2
Use Case Specification: Federal School Code Search within Application	Date: 3/5/01

app\FillOutApp\filloutapp_step6d.htm

[Contact Us](#) [Help](#) [FAFSA FAQs](#) [Online Help Chat](#)

[FAFSA on the Web logo Home](#)

2001 - 2002 FAFSA on the Web

[FAFSA on the Web Intro](#)

FAFSA Steps:

1 [Info About You](#)

2 [Your Finances](#)

3 [Your Student Status](#)

4 [Your Parents' Info](#)

5 [Your Household Info](#)

6 Schools to Receive Results

7 Provide Preparer Info

8 Review Completed FAFSA

9 Signatures

10 Submit Your FAFSA

Step 6: List Schools You Want to Receive Your Results

[Need help with this page?](#)

86-97. Federal School Codes

Note: You must have at least one Federal School Code entered on your FAFSA application; you may enter up to six schools you wish your information to be sent to.

Results for Keyword/School Search : "Maryland"

Found **n** matches:

Please select your Housing Plan from the dropdown list.

Add to my List	Federal School Code	School Name	Housing Plan
<input type="checkbox"/>	012095	ST MARY'S COLLEGE OF MARYLAND	Select ▼
<input type="checkbox"/>	002103	UNIV OF MARYLAND AT COLLEGE PARK	Select ▼
<input type="checkbox"/>	011644	UNIV OF MARYLAND UNIVERSITY COLLEGE	Select ▼
<input type="checkbox"/>	002105	UNIV OF MARYLAND-BALTIMORE COUNTY	Select ▼
<input type="checkbox"/>	002106	UNIVERSITY MARYLAND EASTERN SHORE	Select ▼

School(s) You Have Selected to be Added to Your FAFSA Application.

--	--	--	--

86-97. Federal School Codes

Note: You must have at least one Federal School Code entered on your FAFSA application; you may enter up to six schools you wish your information to be sent to.


Results for Keyword/School Search : "Maryland"

Found **n** matches:

Please select your Housing Plan from the dropdown list.

Add	Federal	School Name	Housing Plan
State:		Select	
Search, if match found Search If match not found			
<input type="checkbox"/>	002105	UNIV OF MARYLAND-BALTIMORE	Select
<input type="checkbox"/>	002106	UNIVERSITY MARYLAND EASTERN	Select

FAFSA on the Web Redesign	Version: 4.2
Use Case Specification: Federal School Code Search within Application	Date: 3/5/01

City:	<input type="text"/>
State:	<input type="text" value="Select"/> 
<p align="center"> Search, if match found Search If match not found </p>	

[Need help with this page?](#)

FAFSA on the Web Redesign	Version: 4.2
Use Case Specification: Federal School Code Search within Application	Date: 3/5/01

	<input type="button" value="Save for Later"/> Save for Later	<input type="button" value="View FAFSA Summary"/> View FAFSA Summary	<input type="button" value="Exit"/> Exit
--	---	---	---

Notes about this screen:

- User can insert school code, school and state manually in to the fields above, but this must be validated on submit of this page otherwise, user can use the the FSC worksheet to open in window, values received in this worksheet will be populated into answer field for Questions 86-97.
- See NCS Spec Doc 12-611 for federal school code requirements.

URL Listing:

FAFSA on the Web logo: app/FillOutApp/exit_app.htm
Contact us: app/FillOutApp/exit_app.htm
Help: app/FillOutApp/exit_app.htm
FAFSA FAQs: app/FillOutApp/exit_app.htm
FAFSA on the Web Intro: app/FillOutApp/filloutapp_intro.htm
Info About You: app/FillOutApp/filloutapp_step1a.htm
Your Finances: app/FillOutApp/filloutapp_step2a.htm
Your Student Status: app/FillOutApp/filloutapp_step3a.htm
Your Parents' Info: app/FillOutApp/filloutapp_step4a.htm
Your Household Info: app/FillOutApp/filloutapp_step5a.htm
Need help with this page?: app/page_help/chelp_s6.htm
Submit Checked Schools: app/FillOutApp/filloutapp_step6h.htm
Search, if match found: app/FillOutApp/filloutapp_step6d.htm
Search If match not found: app/FillOutApp/filloutapp_step6e.htm
Save for Later: app/FillOutApp/save_app.htm
View FAFSA Summary: app/Shared_Pages/FAFSA_summary.htm
Exit: app/FillOutApp/exit_app.htm

Image Files:

TBD

FAFSA on the Web Redesign	Version: 4.2
Use Case Specification: Federal School Code Search within Application	Date: 3/5/01

Alternate Course 4

Title: Applicant chooses to save checked schools and search again; No record is found.

Assumptions:

#	Assumptions
1	Applicant enters valid keyword or school name.
2	Applicant selects SEARCH .
3	System returns valid school code.
4	Applicant chooses to save checked schools and search again.
5	Applicant enters valid keyword or school name to search again.
6	Applicant selects SEARCH .
7	System does not find any matching school code.
8	Applicant selects SUBMIT CHECKED SCHOOLS
9	Applicant is satisfied with the selection and stops

Alternate Flow				
#		Events	Data Elements	Wireframe
8.2.2	←	System displays web page: Federal School Codes	List of school code, school name, and housing plan that have been previously selected.	app\FillOutApp\filloutapp_step6e.htm
	→	Applicant checks appropriate boxes to: Add to my List		
	→	Applicant selects from dropdown list: Housing Plans	Housing Plans Dropdown list	
8.2.2.1	→	Applicant chooses SUBMIT CHECKED SCHOOLS	Corresponding school code => [szINSTCODE1], [szINSTCODE2], [szINSTCODE3], [szINSTCODE4], [szINSTCODE5], [szINSTCODE6]; And corresponding housing code => [szHSECODE1], [szHSECODE2], [szHSECODE3], [szHSECODE4], [szHSECODE5], [szHSECODE6].	
		Continues at Step #9.		

FAFSA on the Web Redesign	Version: 4.2
Use Case Specification: Federal School Code Search within Application	Date: 3/5/01

app\FillOutApp\filloutapp_step6e.htm

[Contact Us](#) [Help](#) [FAFSA FAQs](#) [Online Help Chat](#)

[FAFSA on the Web logo Home](#)

2001 - 2002 FAFSA on the Web

[FAFSA on the Web Intro](#)

FAFSA Steps:

1 [Info About You](#)

2 [Your Finances](#)

3 [Your Student Status](#)

4 [Your Parents' Info](#)

5 [Your Household Info](#)

6 Schools to Receive Results

7 Provide Preparer Info

8 Review Completed FAFSA

9 Signatures

10 Submit Your FAFSA

Step 6: List Schools You Want to Receive Your Results

[Need help with this page?](#)

86-97. Federal School Codes

Note: You must have at least one Federal School Code entered on your FAFSA application; you may enter up to six schools you wish your information to be sent to.

Results for Keyword/School Search : "Maryland"

No matches found. Please try again:

Search Keyword and State

Enter Keywords or School Name:

The keywords must:

- Have at least three (3) characters.
- Use only letters (A-Z), periods (.), dashes (-), or apostrophes (').

City:

State:

Select

[Search, if match found](#)
[Search If match not found](#)

OR:

School(s) You Have Selected to be Added to Your FAFSA Application.

	Federal School Code	School Name	Housing Plan
<input checked="" type="checkbox"/>	002095	ST MARY'S COLLEGE OF MARYLAND	Select

[Submit Checked Schools](#)

[Submit Checked Schools](#)

FAFSA on the Web Redesign	Version: 4.2
Use Case Specification: Federal School Code Search within Application	Date: 3/5/01

	Need help with this page?			
	<table border="0" style="width: 100%;"> <tr> <td style="text-align: center;"> <div style="border: 1px solid black; padding: 2px; display: inline-block;">Save for Later</div> Save for Later </td> <td style="text-align: center;"> <div style="border: 1px solid black; padding: 2px; display: inline-block;">View FAFSA Summary</div> View FAFSA Summary </td> <td style="text-align: center;"> <div style="border: 1px solid black; padding: 2px; display: inline-block;">Exit</div> Exit </td> </tr> </table>	<div style="border: 1px solid black; padding: 2px; display: inline-block;">Save for Later</div> Save for Later	<div style="border: 1px solid black; padding: 2px; display: inline-block;">View FAFSA Summary</div> View FAFSA Summary	<div style="border: 1px solid black; padding: 2px; display: inline-block;">Exit</div> Exit
<div style="border: 1px solid black; padding: 2px; display: inline-block;">Save for Later</div> Save for Later	<div style="border: 1px solid black; padding: 2px; display: inline-block;">View FAFSA Summary</div> View FAFSA Summary	<div style="border: 1px solid black; padding: 2px; display: inline-block;">Exit</div> Exit		

Notes about this screen:

- User can insert school code, school and state manually in to the fields above, but this must be validated on submit of this page otherwise, user can use the the FSC worksheet to open in window, values received in this worksheet will be populated into answer field for Questions 86-97.
- See NCS Spec Doc 12-611 for federal school code requirements.

URL Listing:

FAFSA on the Web: app/FillOutApp/exit_app.htm
 Contact Us: app/FillOutApp/exit_app.htm
 Help: app/FillOutApp/exit_app.htm
 FAFSA FAQs: app/FillOutApp/exit_app.htm
 FAFSA on the Web Intro: app/FillOutApp/filloutapp_intro.htm
 Info About You: app/FillOutApp/filloutapp_step1a.htm
 Your Finances: app/FillOutApp/filloutapp_step2a.htm
 Your Student Status: app/FillOutApp/filloutapp_step3a.htm
 Your Parents' Info: app/FillOutApp/filloutapp_step4a.htm
 Your Household Info: app/FillOutApp/filloutapp_step5a.htm
 Need help with this page?: app/page_help/chelp_s6.htm
 Search, if match found: app/FillOutApp/filloutapp_step6d.htm
 Search If match not found: app/FillOutApp/filloutapp_step6e.htm
 Submit Checked Schools: app/FillOutApp/filloutapp_step6h.htm
 Save for Later: app/FillOutApp/save_app.htm
 View FAFSA Summary: app/Shared_Pages/FAFSA_summary.htm
 Exit: app/FillOutApp/exit_app.htm

Image Files:

TBD

FAFSA on the Web Redesign	Version: 4.2
Use Case Specification: Federal School Code Search within Application	Date: 3/5/01

Alternate Course [5](#)

Title: Applicant chooses to save checked schools and search again; Found more records and search again.

Assumptions:

#	Assumptions
1	Applicant enters valid keyword or school name.
2	Applicant selects SEARCH .
3	System returns valid school code.
4	Applicant chooses to save checked schools and search again.
5	Applicant enters valid keyword or school name to search again.
6	Applicant selects SEARCH .
7	System returns a list of school code and school name.
8	Applicant marks the schools that he/she wants to submit to.
9	Applicant enters valid keyword or school name to search again.
10	Applicant selects SEARCH .

Alternate Flow				
#		Events	Data Elements	Wireframe
8.2.1.2	→	Continues at Step #8.2		

FAFSA on the Web Redesign	Version: 4.2
Use Case Specification: Federal School Code Search within Application	Date: 3/5/01

Alternate Course [6](#)

Title: Applicant chooses to save checked schools and search again; No record is found; Applicant searches again.

Assumptions:

#	Assumptions
1	Applicant enters valid keyword or school name.
2	Applicant selects SEARCH .
3	System returns valid school code.
4	Applicant chooses to save checked schools and search again.
5	Applicant enters valid keyword or school name to search again.
6	Applicant selects SEARCH .
7	System does not find any matching school code.
8	Applicant enters valid keyword or school name.
9	Applicant selects SEARCH

Alternate Flow				
#		Events	Data Elements	Wireframe
8.2.2.2	→	Continues at step #8.2		

FAFSA on the Web Redesign	Version: 4.2
Use Case Specification: Federal School Code Search within Application	Date: 3/5/01

Alternate Course [7](#)

Title: Applicant chooses to delete a school, but there are still schools selected.

Assumptions:

#	Assumptions
1	Applicant has done successfully search or verification of school codes
2	Applicant selects DELETE THIS SCHOOL .
3	There are still schools that applicant has selected.

Alternate Flow				
#		Events	Data Elements	Wireframe
10.2	→	Applicant chooses to DELETE THIS SCHOOL .		
	←	System deletes row.	Corresponding [szINSTCODE?] (?: 1-6) and [szHSECODE?] (?: 1-6) will be set to empty.	
10.2.1	→	Continues at step #9.		

FAFSA on the Web Redesign	Version: 4.2
Use Case Specification: Federal School Code Search within Application	Date: 3/5/01

Alternate Course [8](#)

Title: Applicant chooses to delete the last selected school.

Assumptions:

#	Assumptions
1	Applicant has done successfully search or verification of school codes and is at the final page (\app\FilloutApp\filloutapp_step6h.htm)
2	Applicant selects DELETE THIS SCHOOL.
3	There is no school that applicant has selected.

Alternate Flow				
#		Events	Data Elements	Wireframe
10.2.2	→	Continues at step #1 of use case <i>Federal School Code Search within Application</i> (if choose to search) or use case <i>Federal School Code Verify within Application</i> (if choose to verify).		

FAFSA on the Web Redesign	Version: 4.2
Use Case Specification: Federal School Code Search within Application	Date: 3/5/01

Alternate Course [2](#)

Title: Applicant chooses to select more schools.

Assumptions:

#	Assumptions
1	Applicant has done successfully search or verification of school codes and is at the final page (\\app\FilloutApp\filloutapp_step6h.htm)
2	Applicant selects SELECT SCHOOL(S) .

Alternate Flow				
#		Events	Data Elements	Wireframe
10.3	→	Applicant chooses to SELECT SCHOOL(S) .		
	→	Continues at step #1 (if choose to search) or <i>Federal School Code Verify within Application Use Case</i> (if choose to verify).		

FAFSA on the Web Redesign	Version: 4.2
Use Case Specification: Federal School Code Search within Application	Date: 3/5/01

9. Business Rules

#	Business Rules
1	The 2001-2002 School Year (July 1st, 2001 - June 30th, 2002)
2	By default, applicant can skip any data entry field. Fields that cannot be skipped will either have specification in Data Element field or have validation function ISNOTBLANK() listed for the variables that hold the input data, in Glossary.
3	When there is are schools found by the keyword search, either page filloutapp_step6b.htm or filloutapp_step6d.htm will be displayed. The former will be displayed when there is NO previous selected schools and the latter will when there IS. When there is no school found by the keyword search, either page filloutapp_step6c.htm or filloutapp_step6e.htm will be displayed. The former will be displayed when there is NO previous selected schools and the latter will when there IS.
4	The rules for search are as following: <ul style="list-style-type: none"> key word match is not case-sensitive partial search wild characters (*, ?) used in regular expression are allowed, where '*' is mapped to none or several of any characters and '?' is mapped to one of any character. Intelligence mapping of abbreviations is required for key word, e.g. "ST" can be matched to "ST", "SNT", and "SAINT." The scope of this mapping should be decided at the design phase.
5	All matching records will be displayed.
6	Both the Federal school code search and code verification are put in the same starting page (wireframe \app\FilloutApp\filloutapp_step6a.htm), but in different sections. Applicant can enter data into any fields in that page. When applicant clicks on the SEARCH button, the search function is performed and hence, the data entered into the verification section will be ignored; vice versa.
7	This process is for year 2001-2002 only.
8	For school year 2001-2002, login the database with DSN alias FOTWMF12P and access table FAFSAMF.TCPS2052 . Need to design a stored procedure to handle this database query in detailed tech design/implementation phase.

10. Navigation Links

#	Navigation Links
1	Selecting EXIT button will continue at use case Exit FAFSA passing current URL as parameter for origination, and home.htm as parameter for destination
2	Selecting FAFSA ON THE WEB LOGO will continue at use case Exit FAFSA passing current URL as parameter for origination, and home.htm as parameter for destination
3	Selecting HOME will continue at use case Exit FAFSA passing current URL as parameter for origination, and home.htm as parameter for destination
4	Selecting CONTACT US will continue at use case Exit FAFSA passing current URL as parameter for origination, and contact.htm as parameter for destination
5	Selecting GENERAL HELP will continue at use case Exit FAFSA passing current URL as parameter for origination, and help.htm as parameter for destination
6	Selecting FAFSA FAQ will continue at use case Exit FAFSA passing current URL as parameter for origination, and FAQ001.htm as parameter for destination
7	Selecting NEED HELP WITH THIS PAGE will continue at template page specific help passing current URL as parameter
8	Selecting FAFSA ON THE WEB INTRO will continue at app\FillOutApp\filloutapp_intro.htm
9	Selecting INFO ABOUT YOU will continue at app\FillOutApp\filloutapp_step1a.htm

FAFSA on the Web Redesign	Version: 4.2
Use Case Specification: Federal School Code Search within Application	Date: 3/5/01

10	Selecting YOUR FINANCES will continue at app\FillOutApp\filloutapp_step2a.htm
11	Selecting YOUR STUDENT STATUS will continue at app\FillOutApp\filloutapp_step3a.htm
12	Selecting YOUR PARENTS' INFO will continue at app\FillOutApp\filloutapp_step4a.htm
13	Selecting YOUR HOUSEHOLD INFO will continue at app\FillOutApp\filloutapp_step5a.htm
14	Selecting SAVE FOR LATER will continue at Save For Later Use Case (app\FillOutApp\save_app.htm.htm)
15	Selecting VIEW FAFSA SUMMARY will continue at View FAFSA Summary Use Case (app\Shared_Pages\FAFSA_summary.htm)

11. Referenced Use Cases

#	Related Use Cases
1	Federal School Code Verify within Application
2	Fill Out FAFSA
3	Spanish FAFSA